



# 2012 Summer Recreation Employment

<http://www.seattle.gov/parks/jobs>



# 2012

# Summer Recreation Employment

Seattle Parks and Recreation, in partnership with the Associated Recreation Council (ARC) and 37 citywide advisory councils, is now accepting applications for various summer programs. Temporary positions are available at twenty-four community centers, eight indoor swimming pools, two outdoor pools, two small craft centers, and many public beaches and wading pools.

The following information highlights the programs and positions for which we are currently recruiting for the summer season. If you need more information regarding the programs or positions, please inquire with the appropriate contact person for the program in which you are interested.



## Specialized Programs June - August

### Special Needs Youth Counselor:

Four separate weeks of day camps:  
Monday - Friday, 9:30 a.m. - 3:30 p.m. (daily) and  
Three separate weeks of Overnight Camps:  
1p.m. on Tuesday to 4 p.m. on Friday

\$12.33 per hour plus premium pay. This position must work both the day and overnight camps: Four Day Camps are 31 hours per week. Three Overnight Camps are 40 hours per week plus overtime and sleep pay.

**Duties:** Supervision of a group of children with disabilities (4 – 21 years old) who are primarily developmentally disabled, learning disabled, have attention deficit hyperactivity disorder (ADHD), behavioral and social problems, visual and hearing impairments, or are physically disabled or multiply disabled. Responsible for the care, health, safety, dressing, feeding, and toileting during day and overnight camps. Plan, supervise, and lead daily activities and help lead special events and classes. Involve all campers in sports, classes, games, hiking, canoeing, cookouts, sing-a-longs, camp skits, special events, and field trips. Teach social skills and help each camper play and interact with the others. Indirectly supervise volunteers assigned to the group. Attend all staff meetings. Other duties as assigned.

**Minimum Requirements:** Must be at least 18 years of age to apply. American Red Cross Standard First Aid (includes CPR) and American Red Cross Community First Aid and Safety (includes CPR).

**To Apply:** Please call Carol Baxter-Clubine at the Specialized Programs Office at 206-684-7548 to arrange for an interview. Email resume and cover letter to: [Carol.Baxter@seattle.gov](mailto:Carol.Baxter@seattle.gov)

### Adults with Disabilities Counselor:

\$12.33 per hour plus premium pay, one weekend (30 hours) per month, Friday thru Sunday with overnights.

**Duties:** Supervision of a group of adults with disabilities, which may include responsibility for the care, safety, dressing, feeding, and toileting during overnight weekend camp. Help in the planning and implementing daily activities for participants, such as sports and games, hikes, sing-a-longs, classes, camp skits, etc. To see that all participants' needs are being met and that they are involved and having fun. Attend all staff meetings and staff orientation.

**Desirable Qualities:** Good interpersonal skills, flexible, enjoy working with a team, desire to work with people with disabilities, previous camp experience.

**Minimum requirements:** Must be at least 18 years of age to apply. American Red Cross Standard First aid (includes CPR) and American Red Cross Community first Aid and Safety.

**To Apply:** Please call Tori Fernau at the Specialized Programs Office at 206-615-0702 to arrange for an interview.

# Outdoor Aquatic Programs

## Boat Ramps

### Boat Ramp Ranger:

\$15.61 per hour plus premium pay. 14 – 24 hours per week. May – Sept.

**Duties:** Oversee boat ramp operations; monitor collection of fees; direct ramp traffic during peak use hours; perform on-site public relations as a representative of Parks and Recreation; handle incidents as they arise; and clean and maintain facility. Saturday, Sunday, and holidays are included in the regular schedule.

**Minimum Requirements:** American Red Cross Community First Aid and Safety (includes CPR). Swimming Float Test required. Must have strong communication skills.



## Summer Beaches

### Lifeguard:

\$14.69 per hour plus premium pay. 10 – 40 hours per week. Mid June – Labor Day (Dates may vary depending on work location.)

**Duties:** Supervise swimmers, rescue people in distress, and teach swimming lessons; administer first aid; and clean and maintain beach facilities and surrounding area. Opportunities for advancement exist.

**Minimum requirements:** American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.



## Wading Pools

### Wading Pool Attendant:

\$12.33 per hour plus premium pay. Up to 40 hours per week. Mid June – Labor Day.

**Duties:** Oversee the operation of a wading pool. Clean, fill, drain and maintain the water quality of the wading pool and surrounding area. Act as the on-site public relations representative of Parks and Recreation. Perform first aid and handle incidents as they arise.

**Minimum requirements:** American Red Cross Community CPR (Adult, Child, and Infant CPR) and American Red Cross First Aid. Training will be provided. Must be at least 18 years old to apply, and must enjoy working with the public.

### To Apply for Outdoor Aquatics Opportunities:

Send a cover letter and résumé or aquatic application to:

#### Seattle Parks and Recreation

Summer Aquatic Programs

4209 W Marginal Way SW, Seattle, WA 98106-1211

e-mail: [parksaquatics@seattle.gov](mailto:parksaquatics@seattle.gov)

phone: 206-684-4078





# Outdoor Pools (Colman and Mounger) 7 Day Operation

Seattle Parks and Recreation operates two seasonal outdoor pools:

- ◆ Colman Pool, located in Lincoln Park in West Seattle
- ◆ "Pop" Mounger Pool, located in Magnolia.

Both pools operate from mid-May through mid-September.

## Senior Lifeguard (Colman and Mounger):

\$17.29 per hour plus premium pay. 10 – 40 hours per week. Mid-May – Mid-Sept. (Dates may vary depending on work location)

**Duties:** Conduct and manage aquatics programs at an outdoor city pool: coordinate special events and water safety instruction; rescue people in distress; administer first aid, and assist the public; conduct staff training and coordinate staff scheduling; supervise staff in planning, promoting, setup and working special events; maintain financial and attendance records and write use permits. Previous supervisory experience is required.

**Minimum Requirements:** American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended).

## Lifeguard:

\$14.69 per hour plus premium pay. 10 – 40 hours per week. Mid May – Mid Sept. (Dates may vary depending on work location)

**Duties:** Supervise swimmers, rescue people in distress and administer first aid; teach swimming lessons, water exercise programs, water safety classes and competitive swimming; assist in planning, promoting, setup and working special events. Clean and maintain pool facilities and surrounding area.

**Minimum Requirements:** American Red Cross Standard First Aid (includes CPR), American Red

Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.

## Cashier

\$14.02 per hour plus premium pay. 40 hours per week. Mid May – Mid Sept. (Dates may vary depending on work location)

**Duties:** Collect fees, make change, and balance monies taken in through the cashier station during each work shift; prepare bank deposits of collected receipts after balancing collections; interact with the public to provide information and answer questions both in person and on the phone regarding facility programs and events. Computer skills, program registration and facility booking software experience preferred. Cashier skills exam required.

**Minimum Requirements:** American Red Cross Community First Aid and Safety (includes CPR).

### To Apply for Outdoor Aquatics Opportunities:

Send a cover letter and résumé or application to:

#### Seattle Parks and Recreation

Summer Aquatic Programs

4209 W Marginal Way SW, Seattle, WA 98106

e-mail: parksaquatics@seattle.gov

phone: 206-684-4078





## Indoor Swimming Pools

### Lifeguard:

\$14.69 per hour. 10 – 40 hours per week. Year-Round.

**Duties:** Supervise swimmers, teach swimming lessons, and rescue people in distress at one of our eight indoor year-round swimming pools. Administer first aid. Clean and maintain the facility.

**Minimum requirements:** American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.

### To Apply for Indoor Aquatics Opportunities:

Please contact the Pool Coordinator at the individual indoor pool:

**Ballard Pool** 206-684-4094  
1471 NW 67th St., 98117

**Evans Pool** 206-684-4961  
7201 E Green Lake Dr. N, 98103

**Medgar Evers Pool** 206-684-4766  
500 23rd Ave., 98122

**Helene Madison Pool** 206-684-4979  
13401 Meridian Ave. N, 98133

**Meadowbrook Pool** 206-684-4989  
10515 35th Ave. NE, 98125

**Queen Anne Pool** 206-386-4282  
1920 1st Ave. W, 98119

**Rainier Beach Pool** (Closed)  
8825 Rainier Ave. S, 98118

**Southwest Pool** 206-684-7440  
2801 SW Thistle St., 98126

Lifeguard certification information is available online:  
[www.seattle.gov/parks](http://www.seattle.gov/parks)

**Application Deadline:** Interviews and selections will begin in January. We will continue to accept applications until all positions are full.

## Summer Food Service Program

### Recreation Attendant:

\$12.33 per hour plus premium pay.

10 – 15 hours per week. Mid-June – mid-August.

**Duties:** Oversee the summer sack lunch program at certain outdoor park sites. Ensure program requirements are followed, attend training, order and distribute lunches, and complete reports. Act as the on-site public relations representative of Parks and Recreation. Handle incidents as they arise.

**Minimum Requirements:** Must be at least 18 years old to apply, and must enjoy working with people. Current Food Handlers Permit. Attend training in May.

**To apply:** Send cover letter and resume to:  
Seattle Parks & Recreation Out of School Time Office  
4209 W Marginal Way SW. Seattle, WA 98106  
Attn: Daisy Catague. Email: [Daisy.Catague@seattle.gov](mailto:Daisy.Catague@seattle.gov)  
Phone: 206-615-0303.



### YES Program (Teen Community Service):

Youth Engaged in Service (YES) is a summer community service program that offers youth (Ages 13–18 years) the opportunity to develop leadership and job skills

by volunteering at various sites within the Seattle Parks and Recreation system. Each youth receives a stipend. Youth can apply for the Summer Program by contacting:

**YES/Teen Office**

**309 Pontius Ave N**

**Seattle, WA 98109**

**Phone: 206-684-4575**

**Fax: 206-684-9274**

**[TeenProg@seattle.gov](mailto:TeenProg@seattle.gov)**

YES applications are available online.

(Applications due early May; notifications will be made by June.)

# Associated Recreation Council Summer Day Camp Programs

## June - September

Day Camp is available throughout the summer for youth 5 to 12 years of age. Camp activities include sports, games, arts and crafts, field trips, swimming, and weekly special events.

**Schedules:** Programs run Monday through Friday from 7 a.m. to 6 p.m., but may vary somewhat at different locations.

### **Day Camp Director/Assistant Director:**

These positions are responsible for developing, planning, organizing, and implementing the day camp program at a specific site. Positions require a minimum of 30 or more college credits or combination of one-third clock hours and two-thirds college credits in Early Childhood Education/Child Development, Elementary Education, Social Work, other child-related fields including, but not limited to, Art, Music, Dance relevant to school age children, Recreation or Leisure Time Activities, Physical Education, Music, Art, Psychology, Social Services, Home Economics, CDA, or Nutrition. Education may be substituted by providing evidence of ability to perform the tasks through a combination of education, training or experience.

Must be at least 21 years of age. Salary ranges from \$13 – \$17 per hour depending on position and experience.

### **Counselor:**

This position is responsible for implementing the summer camp program by actively engaging with camp participants each day. They may lead and organize programs and activities such as arts, crafts, organized games, cultural activities, drama, music, story hour, sports activities, field trips and other special events.

Must have a high school education or equivalent and knowledge of and experience working with school age youth.

Must be at least 18 years of age. Salary ranges from \$9.50 – \$11.50 per hour depending on experience.

### **Jr. Counselor:**

Under close supervision, employees in this position assist staff in providing daily programs for day camp participants. Duties may include setting up or taking down equipment, supplies or other support services. Must be able to demonstrate the ability to perform the tasks through education, training, or experience. Knowledge and experience in leading games, crafts, and organized activities for youth is required.

Must be at least 16 years of age. Requires a Parent/School Work Authorization if under 18 years of age. Salary ranges from \$8.67 – \$9.25 per hour depending on experience.

**Certifications:** All employees in these job titles are required to complete and meet all DEL requirements for child care programs. Prior to employment, candidates must have taken and passed a TB test within the last calendar year and must successfully pass a criminal background check. Upon employment, employees may also be required to attend additional sessions in First Aid/CPR, food handling techniques, and HIV/AIDS bloodborne pathogen training.

**To Apply:** Visit our web site at [arcseattle.org](http://arcseattle.org) and follow the links for "Employment". You will be able to apply directly online. Any questions, please call Petaki at 206-615-1896.

**Applications:** Applications are welcome at any time. Interviews will begin later this spring and will continue until all positions are filled.





# Volunteer

If you are interested in volunteer opportunities, please contact a local community center or visit the Seattle Parks and Recreation website at [www.seattle.gov/parks/volunteers](http://www.seattle.gov/parks/volunteers) for more information.



**PLEASE NOTE:** All positions on this employment opportunity flyer are considered to be temporary intermittent positions. Newly hired City of Seattle employees may be required to pass a physical examination before they are appointed. All City of Seattle position salaries are based on current rates.

**NOTICE:** If selected, you will be required to pass a background investigation and verify that you are legally eligible to work in the United States. (P.L.99-603: U.S. Immigration Reform and Control Act of 1986 and RCW 43.43.830-43.43.840 Child/Adult Abuse Information Act.)

The City of Seattle is an AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER.

# Contact Information

## Associated Recreation Council

**ARC** 206-733-9728 or 615-1896  
8061 Densmore Ave N Seattle, WA 98103

## Boating

**Green Lake Small Craft Center** 206-684-4074  
5900 W Green Lake Way N Seattle, WA 98103

**Mt. Baker Rowing & Sailing Center** 206-386-1913  
3800 Lake Washington Blvd S Seattle, WA 98144

## Community Centers

**Alki** 206-684-7430  
5817 SW Stevens St. Seattle, WA 98116

**Ballard** 206-684-4093  
6020 28th Ave. NW Seattle, WA 98107

**Bitter Lake** 206-684-7524  
13035 Linden Ave. N Seattle, WA 98133

**Delridge** 206-684-7423  
4501 Delridge Way SW Seattle, WA 98106

**Garfield** 206-684-4788  
2323 East Cherry St. Seattle, WA 98122

**Garfield Teen Life Center** 206-684-4550  
428 23rd Ave. Seattle, WA 98122

**Green Lake** 206-684-0780  
7201 E Green Lake Dr. N Seattle, WA 98115

**Hiawatha** 206-684-7441  
2700 California Ave. SW Seattle, WA 98126

**High Point** 206-684-7422  
6920 34th Ave. SW Seattle, WA 98106

**International District/  
Chinatown** 206-233-0042  
719 8th Ave. S Seattle, WA 98104

**Jefferson** 206-684-7481  
3801 Beacon Ave. S Seattle, WA 98108

**Langston Hughes** 206-684-4757  
104 17th Ave. S Seattle, WA 98144

**Laurelhurst** 206-684-7529  
4554 NE 41st St. Seattle, WA 98105

**Loyal Heights** 206-684-4052  
2101 NW 77th St. Seattle, WA 98117

**Magnolia** 206-386-4235  
2530 34th Ave. W Seattle, WA 98199

**Meadowbrook** 206-684-7522  
10515 35th Ave. NE Seattle, WA 98125

**Miller** 206-684-4753  
330 19th Ave. E Seattle, WA 98112

**Montlake** 206-684-4736  
1618 E Calhoun St. Seattle, WA 98112

**Northgate** 206-386-4283  
10510 5th Ave. NE Seattle, WA 98125

**Queen Anne** 206-386-4240  
1901 First Ave. W Seattle, WA 98119

**Rainier** 206-386-1919  
4600 38th Ave. S Seattle, WA 98118

**Rainier Beach (Closed)**  
8825 Rainier Ave. S Seattle, WA 98118

**Ravenna-Eckstein** 206-684-7534  
6535 Ravenna Ave. NE Seattle, WA 98115

**South Park** 206-684-7451  
8319 8th Ave. S Seattle, WA 98108

**Southwest** 206-684-7438  
2801 SW Thistle St. Seattle, WA 98126

**Van Asselt** 206-386-1921  
2820 S Myrtle Street Seattle, WA 98108

**Yesler** 206-386-1245  
917 E Yesler Way Seattle, WA 98122

## Pools

**Ballard Pool** 206-684-4094  
1471 NW 67th St. Seattle, WA 98117

**Colman Pool** (Summer Only) 206-684-3549  
8603 Fauntleroy Way SW Seattle, WA 98136

**Evans Pool** 206-684-4961  
7201 E Green Lake Dr N Seattle, WA 98103

**Medgar Evers Pool** 206-684-4766  
500 23rd Ave. Seattle, WA 98122

**Helene Madison Pool** 206-684-4979  
13401 Meridian Ave. N Seattle, WA 98133

**Meadowbrook Pool** 206-684-4989  
10515 35th Ave. NE Seattle, WA 98125

**"Pop" Mounger Pool** (Summer Only) 206-684-4708  
2535 32nd Ave W Seattle, WA 98199

**Queen Anne Pool** 206-386-4282  
1920 1st Ave. W Seattle, WA 98119

**Rainier Beach Pool** (Closed) Seattle, WA 98118  
8825 Rainier Ave. S

**Southwest Pool** 206-684-7440  
2801 SW Thistle St. Seattle, WA 98126