

# APPLICATION FOR REGISTRATION OF DOMESTIC PARTNERSHIP

City of Seattle, Washington

Registration ID#: \_\_\_\_\_

This space for City Clerk's Office use only

THIS SECTION TO BE COMPLETED BY APPLICANTS (Please type or print clearly):

**Applicant 1**

\_\_\_\_\_  
 FIRST NAME MIDDLE (optional) LAST NAME

**Applicant 2**

\_\_\_\_\_  
 FIRST NAME MIDDLE (optional) LAST NAME

\_\_\_\_\_  
 STREET ADDRESS or PO BOX# APT./UNIT# PHONE NUMBER

\_\_\_\_\_  
 CITY STATE ZIP/Postcode E-MAIL

**So that we can determine your eligibility for the program, please tell us whether the following statements are true or false of you and your partner.**

<i>We are in a relationship of mutual support, caring and commitment.</i>	True	False
<i>We are not related by blood closer than would bar marriage in the State of Washington, as described in RCW 26.04.020.</i>	True	False
<i>We are each other's only domestic partner.</i>	True	False
<i>Neither of us is married to anyone.</i>	True	False
<i>We are both at least 18 years of age.</i>	True	False

**WE, THE UNDERSIGNED, CONSIDER OURSELVES TO BE DOMESTIC PARTNERS AS DESCRIBED ABOVE, AND WISH TO REGISTER OUR DOMESTIC PARTNERSHIP WITH THE CITY OF SEATTLE PURSUANT TO CITY COUNCIL ORDINANCE NO. 117244, AND REQUEST THAT THE CITY CLERK ISSUE TO US A CERTIFICATE OF REGISTRATION.**

- We understand that the Certificate of Registration of Domestic Partnership is not a marriage certificate.
- We understand that registering our domestic partnership does not afford our relationship new or different legal status.
- We understand that neither this application nor the registration is intended to create any new or different legal rights or responsibilities
- We understand that neither this application nor the registration is intended to either establish or evidence any contractual relationship or contractual obligations between us.
- We understand that this Application for Domestic Partnership and a Registration of Domestic Partnership issued by the Office of the City Clerk are public records (pursuant to RCW 42.56).

APPLICANT ONE:

APPLICANT TWO:

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

**THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC (before sending, for both partners' signatures)**

SUBSCRIBED AND SWORN TO BEFORE ME

SUBSCRIBED AND SWORN TO BEFORE ME

this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
 Signature  
 MY COMMISSION [Seal/Stamp here]  
 EXPIRES:

\_\_\_\_\_  
 Signature  
 MY COMMISSION [Seal/Stamp here]  
 EXPIRES:

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

FOR CITY CLERK'S OFFICE USE ONLY	
Payment Received :	Mailed/Walk-up:
Receipt #:	Certificate issued::

MAIL COMPLETED APPLICATION FORM,  
 WITH \$25.00 REGISTRATION FEE  
 (DO NOT SEND CASH) TO:  
**Office of the City Clerk, DPR Program**  
**600 Fourth Avenue, P. O. Box 94728**  
**Seattle, WA 98124-4728**

## The City of Seattle's Domestic Partnership Registration Program

Since 1994, the City of Seattle has offered unmarried couples in long-term, committed relationships an opportunity to document those relationships by registering a domestic partnership with the Seattle City Clerk's Office.

Domestic Partnership Registration is voluntary, and does not create any new or different legal rights or responsibilities, or any contractual or financial obligations between those registered.

### Who Can Register a Domestic Partnership with the City of Seattle?

Under City of Seattle Ordinance 117244, Domestic Partners are defined as any two people who:

- Are both 18 years of age or older;
- Are not married;
- Are not related to one another by blood in a manner that would bar their marriage in Washington State;
- Have a relationship of mutual support, caring, and commitment; and
- Do not have any other domestic partner.

The Domestic Partnership Registration Program does not require residence in Seattle; it is open to all persons anywhere who wish to participate. Recognition of this program by third parties (such as employers, insurers etc.) is at their discretion.

### How to Register a Domestic Partnership with the City of Seattle

- Fill out the application completely and legibly;
- Both partners must sign the application and both signatures must be notarized;
- Bring or mail the application with the \$25 registration fee to the City Clerk's Office.
- Applications cannot be accepted by fax or e-mail, as the application must have original signatures and notarial seals to be valid
- When applying by mail, the fee can be paid by check or money order payable to "City of Seattle"; DO NOT SEND CASH IN THE MAIL
- When paying in person, payment can be made by check, cash, or money order

### Other Important Information

- The Certificate of Registration is typically sent to the applicants within three business days of our receiving the application. Certificates are sent by U.S. Postal Service first-class mail.
- Certificates can be issued in person; please call ahead to arrange this service.
- Domestic Partnership Registration is not confidential. It is a public record under Revised Code of Washington (RCW) Section 42.56.

### If a Registered Domestic Partnership Ends

- To cancel the registration of a domestic partnership, fill out the [Domestic Partnership Termination Form](#) and mail it to the City Clerk's Office
- Only one partner needs to sign the form; the signature must be notarized
- A confirmation letter will be sent to the requesting partner

### Who can I contact with questions?

City Clerk's Office staff are happy to help:

- Call us at 206-684-8344
- E-mail us at [leg\\_domesticpartnership@seattle.gov](mailto:leg_domesticpartnership@seattle.gov)
- Visit us at City Hall, 600 4<sup>th</sup> Avenue (entrances on 4<sup>th</sup> and on 5<sup>th</sup> between James and Cherry) in downtown Seattle