



Pre Job
Conference Form



Seattle

Please fill out the following pages. We recommend that you be as thorough as possible. If you have questions, please contact your contractor or your CWA Administrator.

Request for Waiver

Y/A•

No

The Contractor listed above requests a waiver of the Pre-Job Conference attendance requirement contained within the CWA. The contractor recognizes and agrees that the Seattle Building and Construction Trades Council and the Affiliated Local Unions signatory to the CWA, retain their rights as stipulated in the CWA to deny this waiver request, and to challenge any proposed trade assignment. **A contractor working for the first time under this CWA cannot waive attendance.**

Seattle Building Trades Council

Date

Approved

Yes

No

Contractor Information

| | | | |
|-------------------------------|--|----------------|---|
| Contractor/Subcontractor Name | | | |
| Pre-Job Meeting Date | | Time: 10:00 am | 14675 Interurban Ave S., Tukwila WA 98168 |
| Project Name/Contract # | | | |
| Contract Dollar Amount | | Intent # | |
| Office Contact: | | Phone: | Email: |
| Superintendent | | Phone: | Email: |
| Safety Representative | | Phone: | Email: |

Scope of Work

(Describe the scope of work to be performed)

Will you be subcontracting to additional sub-contractors?

Yes

No

If yes, list sub-contractors and work description:

| Sub-Contractor Name | Work Description |
|---------------------|------------------|
| | |
| | |
| | |
| | |

Project Craft Demand List

| Craft | Peak | Average | Apprentices |
|---|------|---------|-------------|
| Asbestos Workers | | | |
| Boiler Makers | | | |
| Brick Layers | | | |
| Carpenters | | | |
| Carpet, Lino & Soft Tile Layers | | | |
| Cement Masons | | | |
| Drywall Hanger/Metal Stud Framer | | | |
| Drywall Finishers | | | |
| Electrical Workers | | | |
| Elevator Constructors | | | |
| Glaziers | | | |
| Heat and Frost Insulators | | | |
| Iron Workers (Structural/Rebar) | | | |
| Iron Workers (Ornamental/Architectural) | | | |
| Laborers | | | |
| Millwrights | | | |
| Operating Engineers | | | |
| Painters | | | |
| Pile Drivers/Diver | | | |
| Plumbers & Pipefitters | | | |
| Plasterers/Fire Proofers | | | |
| Roofers | | | |
| Sheet Metal Workers | | | |
| Sign Makers/Painters | | | |
| Sprinkler Fitters | | | |
| Teamsters | | | |

Core Employee

Contractor(s) or Sub Contractor(s) employing Core Employees must complete the following documentation.

Core Employee(s) must place their names with the respective Union Hall dispatch prior to the employee(s) start of work.

Core employee information provided by

Email Address

Core employee information verified by

Core Employee #1

Employee Name:

Hire Date:

Classification:

The employee has met the qualifications contained in the CWA

Yes

No

Core Employee #2

Employee Name:

Hire Date:

Classification:

The employee has met the qualifications contained in the CWA

Yes

No

Core Employee #3

Employee Name:

Hire Date:

Classification:

The employee has met the qualifications contained in the CWA

Yes

No

Open-Shop Apprentice #1

Employee Name:

Hire Date:

Apprentice ID#

Classification:

The employee has met the qualifications contained in the CWA

Yes

No

Open-Shop Apprentice #2

Employee Name:

Hire Date:

Apprentice ID#

Classification:

The employee has met the qualifications contained in the CWA

Yes

No

Form completed by

print name

date

Signature



LETTER OF ASSENT



Seattle

The undersigned, as a Contractor(s) or Subcontractor(s) on a Contract which is part of the

Project, for and in consideration of the award of a Contract to perform work on said Project, and in further consideration of the mutual promises made in the Community Workforce Agreement, a copy of which was received and is acknowledged, hereby:

- (1) On behalf of itself and all its employees, accepts and agrees to be bound by the terms and conditions of the Community Workforce Agreement, together with any and all amendments and supplements now existing or which are later made thereto, and understands that any act of non-compliance with all such terms and conditions, may subject the non-complying Contractor or employee(s) to being prohibited from the Project Site until full compliance is obtained. The City reserves the right to exercise other enforcement mechanisms in lieu of prohibition from the Project Site.
- (2) Certifies that it has no commitments or agreements which would preclude its full compliance with the terms and conditions of said Community Workforce Agreement.
- (3) Agrees to secure from any Contractor(s) (as defined in said Community Workforce Agreement) which is or becomes a Subcontractor(s) (of any tier), a duly executed Letter of Assent in form identical to this document prior to commencement of any work.

| | |
|----------------------|--|
| Estimated Start Date | Estimated end date |
| UBI Number | Print Name and Title |
| Phone Number | Contractor/Company name |
| General Contractor | Subcontractor to (if applicable) |
| Jobsite Address | Billing Address |
| Date | Signature of Authorized Representative |