

# Draft Seattle Urban Forestry Commission 2016 Work Plan

## 2016 Priority Actions:

1. DPD's Tree Protection Ordinance
2. Advising on City Decisions that Impact the 30% Canopy Goal
3. Internal Engagement of City Departments on Canopy Goals
4. Improving Transparency of Process / Operations of UFC
5. Outreach and Engagement

Topic Area / Action	UFC Lead Responsible	Parties Involved	Start Date	UFC Agenda Date	Key Outcome /Deliverable
<b>I. Urban Forest Stewardship Plan</b>					
<b>1. Participate in and support work to advance plan implementation</b>					
a) Review 2016 UF IDT work plan and provide feedback to departments	Tom/Sandra	UF IDT, OSE	February	March	Recommendation
b) Review 2015 UFSP Progress Report and provide feedback to IDT	Tom/Sandra	UF IDT, OSE	February	March	Recommendation
c) Provide input to Canopy Cover Assessment	Tom/Sandra	UF IDT, OSE	March	Q4	Recommendation
<b>II. Tree-related City Regulations/Policies</b>					
<b>1. Advise the City on its urban forestry policies</b>					
a) Participate in City development of an open space or natural areas policy	Donna/Joanna	Parks, SDOT	January	TBD	Recommendation
b) Track SDOT's Right of Way Improvement Manual Update	Jeff/Tom	SDOT, DPD	January	TBD	Recom/Support ltr.
c) Advise on techniques to allow the ROW to accommodate larger plantable areas and expanded root zones for adequate soil volume.(Standard plans and ROWIM)	Gordon/Tom/Richard	SDOT, DPD	Q1	Q2	Position Paper
d) Advise on challenges in urban villages to provide viable space for tree canopy (Pedestrian Overlay zone)	Jeff/Donna	DPD, OSE	July	August	Position Paper
e) Review draft stormwater code regarding trees as GSI to the maximum extent feasible	Jeff/Richard	SPU,OSE, DPD	February	May	Recom/Support ltr.
f) Seattle School District. Explore ways to view trees as learning opportunity (vs. liability)	Steve/Tom/Erik	SSD, DON, OSE, Assoc's	April	Sept	Position Paper
g) Track the Cheasty Greenspace Mountain Bike Trail Pilot	Tom/Donna	Parks	January	January	Recommendation
h) Track SDOT's Freight Master Plan	Leif/Sandra	SDOT	TBD	TBD	Recommendation
i) Advise on Green Seattle Partnership 10-year Plan update	Leif/Joanna	GSP	April	May	Recom/Support ltr.

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<b>2. Advise DPD on Proposed Tree Regulations</b>					
a) Resend or update UFC letter encouraging allocation of staff time and start of a new private parcel tree ordinance.	Leif	DPD	January	January	Recommendation
b) Develop recommendations for revising Director's rules (including 20-2005, 11-2007, 16-2008 and other as applicable) to clarify the interpretation of the existing tree protection ordinance (Driven by DPD's ordinance timeline).	Jeff/Tom	UF IDT, DPD, OSE	February	April	Recommendation
c) Formalize recommendations for code enforcement of existing DPD tree ordinance.	Gordon/Steve	DPD	February	April	Recommendation
d) Develop UFC principles and priorities for future, revised tree ordinance.	Steve/Jeff/Gordon	DPD	April	Sept	Position Paper
<b>III. Outreach and Engagement</b>					
<b>1. City Council and Mayor's Office interaction</b>					
a) Hold quarterly meetings with Council and Mayor's Office	Tom/Sandra	CC, OSE	Q1	Quarterly	Build relationships
b) Present 2015 Annual Report and 2016 work plan to Council and Mayor	Tom/Sandra Others	CC, OSE	Ongoing	Ongoing	Speaking points
c) Plan urban forestry outreach and engagement events such as Arbor Day, Green Seattle Day, reLeaf events, SDOT tree-sidewalk conflicts public engagement, SSD, Summer Streets, etc.	Tom/Sandra	CC, OSE	Q1	February	Presentation, Activity, Participation
<b>2. Conduct Internal Engagement</b>					
a) Develop annual calendar for invited speakers, guests and topics (to include inviting industrial groups to visit with UFC)	Tom/All	UF IDT	January	Ongoing	Discussion
b) Attend Four Commission meetings (Planning, Design, Pedestrian & Bike); 2 Neighborhood Council meetings; 3 public meetings on upcoming plans and policies	Tom/Sandra/UFC	OSE	Assign	Ongoing	Informed outreach
c) Meet with DPD's DRB lead to discuss improvement on neighborhood DRB's review of retained trees and viable new tree space allocation	Jeff/Steve	DPD	March	May	Recom ltr
d) Review outreach efforts and create strategy to explore tree planting in industrial areas	Steve/Gordon	OSE	May	July	Recom ltr
<b>3. Align Urban Forest IDT and Urban Forestry Commission's work plan</b>					
a) Hold annual joint UFC/UF IDT meeting	Tom/Sandra	OSE	Q2	Q2	Workshop
b) Attend an IDT meeting	Tom	OSE	Q2	Q2	
<b>4. Race and Social Justice Initiative</b>					
a) Continue exploring ways to incorporate RSJI principles into UFC work	UFC	OSE	January	Ongoing	Outreach
<b>5. Seattle Audubon Tree Map</b>					
	Joanna/Sandra	OSE	TBD	TBD	TBD

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<b>IV. Funding for Urban Forestry</b>					
1. SCL Urban Forestry Program	Tom/Donna	OSE	TBD	TBD	TBD
2. Green Seattle Partnership ongoing briefings on use of funds	Gordon/Tom	OSE	TBD	TBD	TBD
3. SPU - reLeaf	Tom /Sandra	OSE/reLeaf	August	August	Recommendation
4. Carbon Economy	Gordon/ Richard	OSE	TBD	TBD	TBD
<b>V. Internal Operations</b>					
1. Issue 2016 Annual Report	Tom/Sandra	OSE	Dec/Jan	Nov/Dec	Annual report
2. Review 2016 and create 2017 work plan	Tom /Sandra	OSE	Dec/Jan	Nov/Dec	Annual work plan
3. Hold Chair and vice-chair elections	Tom /Sandra	OSE	Dec	Nov/Dec	New leadership