



**City Light Review Panel  
Meeting Meeting Minutes**

**Date of Meeting: March 26, 2019 | 11:00AM – 2:00PM | SMT32**

<b>MEETING ATTENDANCE</b>					
<b>Panel Members:</b>					
<b>Names</b>		<b>Name</b>		<b>Name</b>	
Gail Labanara	√	David Allen	√	John Putz	√
Sara Patton	√	Patrick Jablonski	√	Mikel Hansen	√
Thomas Buchanan	√	Leon Garnett	Skype	Chris Mefford	
Vacant – Position #2					
<b>Staff and Others:</b>					
Debra Smith	√	Paula Laschober		Karen Reed (Consultant /RP Facilitator)	√
Jen Chan	√	Kirsty Grainger	√	Leigh Barreca	√
Carsten Croff	√	Calvin Chow		Maura Brueger	√
Gregory Shiring		Erin House	√	Kiersten Grove	√
Eric McConaghy	√	Scott Thomsen		Kathleen Wingers	√
Josh Czebotar	√	Robert Cromwell	√		

Welcome. Patrick Jablonski convened the meeting at 11:02 AM. A round of introductions followed. The Panel and staff welcomed newly appointed Panel member Mikel Hansen.

Public & Stakeholder Comment. Alex Tsimerman said there have been four 200- plus person meetings in the Bertha Knight Landes room recently. This is a big waste of money. He has requested information on attendees and presenters. This meeting is good in that Debra Smith is here: this should happen everywhere in the City. He would like to have opportunity to ask questions of other directors; this interaction is good for business. He thanked City Light for bringing security to the meeting.

Review of Agenda. Karen Reed reviewed the agenda.

Meeting Minutes. The last few words of the public comment should be stricken (“~~Stand Up America: There was a~~”). As so edited, the meeting minutes were approved unanimously.

Chair’s Report. Patrick noted the importance of concluding work on the Panel’s report.

Panel Vacancies. The Council has approved the Mayor’s two nominees. The Council is still working to select a nominee for the Financial Analyst position.

Communications to Panel. Debra Smith, General Manager and CEO, provided an overview of the new reorganization of the utility. Jen Chan will be joining City Light as Chief of Staff; Leigh Barreca (Strategic Planning) will report to Jen. Robert Cromwell will provide leadership to Customer Operations and Kelly Enright will assume responsibility for Transformation & Customer Experience. Kelly will report directly to Debra. Human Resources is being refocused to People and Culture, with a specific mission to “Enhance the Employee Experience”. Jim Baggs will be the Facilities and



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Oversight Services Officer. Mike Haynes will be the new Chief Operating Officer. Robert will report to him, as will Transmission & Distribution and Engineering. Maura Brueger will also report to Debra now. Debra will provide a copy of the new org chart to Council staff and the Panel when possible. Sara Patton noted that a subsidized in-house cafeteria for City Light staff would help provide a place for staff to meet each other and break down silos.

Maura Brueger spoke to the recent news article about potential mining at the headwaters of the Skagit River in British Columbia (BC). Staff are working on this. Nothing in the treaty between the United States and Canada speaks to this issue, but mining is inconsistent with the intent of the treaty. The Mayor and Premier of BC will talk in the next couple of weeks.

Debra Smith spoke about a recent decision to defer action on an Electric Vehicle Charging station on Capitol Hill; the location selected is in conflict with where bike riders want to store their bikes when using Light Rail. Four other EV charging stations will be rolled out by the end of Q2; 20 are planned for 2019.

There was one letter to the Panel; staff handled the request.

Roadmap to Implementing Rate Design by January 2021. Leigh reviewed the document with the Panel. The document shows four simultaneous tracks of activity: rate design; strategic plan update; 2021-22 rate process, and customer technology (work performed by Seattle IT).

Discussion points included:

- Clarify what is involved in the design of the rate structure.
- Customer communications is important
- Bill redesign will happen in parallel with rate design
- Should there be two pilots on Time of Use rates – one for personal EVs and one for public transportation starting with King County Metro. Debra noted this was a good thought and they will look into it.
- It was noted that IT dates are estimates.

**The Panel agreed the roadmap should be appended to the Rate design report, with the addition of three items:**

- Descriptions of the line items for lay people
- Addition of interruptible rates timeline
- Also, the other 6 rate design “means” should be clearly included in the document.

At this point the Panel took a short break.

Panel Discussion & Direction: Draft Rate Design Report and Transmittal Letter. Karen Reed led the group through a page by page review of the draft report to get all edits need to place the report in final form. Discussion points included:

- Add a table with short definitions of the rate design concepts explored in the Cuthbert Report.



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- The rate design goals are not always in conflict; they can be mutually reinforcing.
- The examples about conflict should not both be around environmental issues; keep the one about energy efficiency and stable rates; add one about budget billing not being transparent.
- There isn't an issue about the Utility having sufficient power to serve the transit fleets.
- Re-sort the "means" discussion to match the order the items are presented in Table 2.
- Note that the sample customer bill is a 2-month bill.
- Time of Use Rates: the unresolved issue noted should be the rate design structure for transit.
- Clarify the table on winter and summer block sizes and rates
- Clarify the distinction between the first 6 "means" recommended and the last 2.
- On the goals/means table, add a green box at efficiency/decoupling, decarbonization/interruptible power, and add a red box under transparency/budget billing. Re-order the means to match Table 2.
- Insert reference to roadmap
- Debra will re-write the conclusion
- Karen will draft the executive summary

The Mayor's office needs time to review the final report because it is more substantive than anticipated. Goal is still to submit to Council by 4/1. Karen will confer with Gail and Patrick on timeline for Panel review of the final redline.

**The Panel unanimously approved the final report, subject to review of the final redline.**

Robert Cromwell thanked the Panel for their work and noted this would be his farewell from the strategic planning role.

The meeting adjourned at 1:52 PM