

## HSD Agency Minimum Eligibility Requirements

Applications for HSD funding opportunities will be accepted from any legally constituted entities that meet the following minimum eligibility requirements:

- Applicant must meet all licensing requirements that apply to its organization. Companies must license, report and pay revenue taxes for the Washington State Business License (UBI#) and Seattle Business License, if they are required by the laws of those jurisdictions. I.E, LLC, Sole Proprietorship, S-Corp or C-Corp, or Public Development Authority.
- Applicant must have a Federal Tax ID number/employer identification number (EIN) to facilitate payments from the City of Seattle to the provider.
- Applicant must be incorporated as a private non-profit corporation in the State of Washington and must have been granted 501(C) (3) tax exempt status by the United States Internal Revenue Service, the applicant's 501(C) (3) status must be in good standing and must not have been revoked in the previous calendar year.  
OR
- Applicant is a federally recognized Indian/Native American tribe.  
OR
- Applicant is a public corporation or other legal entity established pursuant to RCW 35.21.660 or RCW 35.21.730, the applicant's status as a legal entity must be in good standing and must not have been revoked in the previous calendar year.

If the applicant is using a fiscal sponsor, the fiscal sponsor must meet the minimum eligibility requirements above.

Any other criteria specific to this funding opportunity will be outlined in Guidelines Section IV. For applicants with fiscal sponsors, program specific requirements in Section IV may be met by either the applicant, the fiscal sponsor, or a combination of both.