



# OFFICE OF PROFESSIONAL ACCOUNTABILITY

## Closed Case Summary

Complaint Number OPA#2015-0734

Issued Date: 12/16/2015

<b>Named Employee #1</b>	
Allegation #1	<u>Seattle Police Department Manual</u> 5.001 (3) Employees Must Attend All Mandatory Training (Policy that was issued 07/16/14)
OPA Finding	<b>Sustained</b>
Final Discipline	Oral Reprimand

### **INCIDENT SYNOPSIS**

The named employee did not complete one or more mandatory eLearning training session(s) in 2015.

### **COMPLAINT**

The complainant, a supervisor within the Department, alleged that the named employee failed to complete the mandatory eLearning training session(s) in 2015.

### **INVESTIGATION**

The OPA investigation included the following actions:

1. Review of the complaint memo
2. Search for and review of all relevant records and other evidence
3. Interviews of witnesses
4. Interviews of SPD employees

## **ANALYSIS AND CONCLUSION**

The evidence showed that the named employee did in fact not complete the mandatory eLearning training session(s) in 2015. The evidence further showed that the named employee did not make any attempt to retake the training, request an exemption from the training due to any extended leave issues, or coordinate with his supervisor about the missed training.

## **FINDINGS**

### **Named Employee #1**

#### Allegation #1

The evidence showed that the named employee did not complete the mandatory eLearning training in 2015. Therefore a **Sustained** finding was issued for *Employees Must Attend All Mandatory Training*.

Discipline imposed:                      Oral Reprimand

*NOTE: The Seattle Police Department Manual policies cited for the allegation(s) made for this OPA Investigation are policies that were in effect during the time of the incident. The issued date of the policy is listed.*